

1- The Situations

1-Agreeing with an opinion	Disagreeing with an opinion.
I (completely) agree. I couldn't agree more.\ Yes, you are quite right.	I (completely) disagree I don't agree./ I don't think so.
2-Expressing Interest	Expressing Surprise
How interesting! \ Is that right?	Really? I didn't know that. / Good Heavens!
3-Asking for information السؤال عن معلومات	Giving information إعطاء معلومات
Excuse me, could I ask you some questions about..? Could you tell me ..? \What does ".." mean?	Yes, of course. / Yes, certainly. Yes, that's fine..
4-Asking for opinion	Giving opinion
What's your opinion about (modern novels)? What do you think I should do to ...?	I think that .. / In my opinion .. As far as I am concerned ..
6-Asking for Advice	Giving Advice
What do you think I should do to...? Can you give me some advice about..?	I think you should.. Why don't you..? / If I were you, I'd..
7-Asking for Instructions	Giving Instructions
How can I operate (this coffee machine)? Can you show me how to + المصدر?	First, switch it on, then press the red button FirstThen./Next./ Finally
8-Language to deduce information	Making deduction
Why do you think (they built the Suez Canal)? How do you think (they built the Suez Canal)?	I think they must have +PP..... Well, they might have +PP.....
9-Making Suggestion	Responding to Suggestions
How (What) about +v+ing..? \Let's مصدر	That's a good idea.
10-Asking for an explanation	Giving an explanation
Can you explain why...?/ How on earth...? Could you tell me how/why...?	Let me explain. \ I'll explain that to you. I'll try and explain.
11-Wishes الأمنيات	Regrets الندم
⇒I wish + فاعل + could/ would + مصدر ⇒I wish I had+ p.p⇒My goal is to +	⇒I am sorry that⇒I am disappointed that ...⇒I regret + v + ing
12- Offer help عرض المساعدة	Reply to offer الرد على المساعدة
1. Can I help you? 2. Would you like me to مصدر? 3. Shall I مصدر for you?	1-That is very kind of you. 2-Thanks very much. 3-No, thank you .I can manage.
13- Likes الحب	Dislikes الكراهية
⇒I am a big fan of -...⇒ I prefer/ love..... ⇒I am fond of	⇒I am not keen on ...⇒ I don't enjoy ⇒I can't stand..... (لاأطيق)
14-Asking for reasons	Giving reasons
1-Can you tell me whyفاعل فعل? 2-What is the reason for...? 3-What is the cause of...?	1-It is because..... 2- Firstly, because 3- Mainly اساسا because
15-Give warning	Respond to Warning

1- Be careful or you will مصدر 2- Don't مصدر... مصدر... 3- Watch out! ... = Beware ! ... احذر	1- It is OK . 2- Why not ? 3- Don't worry I will take care. Thank you.
16-Interview Questions	Answers
Do you have (a driving licence)? What have you been doing since.....? Could you tell me why you want to work for us? Why do you think you'd be good at the job?	Yes, I do. I have been working as ... As I have the right qualifications for this job. As I'll enjoy meeting customers
17-Persuasion	Talking about the future
1- Why don't you..? 2- I really think you should	1 – I think ...2 – I am sure.....3 – I hope ...
18-Ability القدرة	can - can't مصدر \ am, is, are + (not) able to
Necessity الضرورة	must مصدر = have (has)to = have got to مصدر
Unnecessity عدم الضرورة	don't (doesn't) have to / needn't مصدر
Warning \ Prohibition التحذير والتحريم	mustn't مصدر = be not allowed to مصدر
Probability الاحتمال	may مصدر \ might مصدر \ could مصدر
Advice النصيحة	should = had better مصدر = If I were you.I..
Blaming اللوم	should have + P.P. shouldn't have +pp
Permission إذن	You can مصدر = You are allowed to مصدر

EXERCISES

1. You apologize to a friend because you broke his camera.
 - ☛ I must apologize for breaking your camera
2. You have a guest, and you offer him a welcome drink.
 - ☛ Help yourself to the coffee
3. You don't know how to spell a word.
 - ☛ How could I spell this word?
4. Somebody asks you to be so careful on the road.
 - ☛ Yes, you are right.
5. You visit your friend. He asks you "How do you like your tea?"
 - ☛ With little sugar, please
6. You want Hany to post a letter for you.
 - ☛ Could you post this letter for me, please?
7. You order a little child not to play with matches.
 - ☛ Never play with matches.
8. you meet someone who is unwell
 - ☛ How are you feeling now?
9. You are angry when your friend has spilled water on your jacket.
 - ☛ Oh, No, it was new (you shouldn't have done this)
10. You heard that your friend Rania is in hospital.
 - ☛ I'm sorry to hear that bad news.
11. You offer to answer the phone for your father.
 - ☛ Shall I answer the phone for you?
12. You arrange to meet a friend.
 - ☛ Let's meet at 5.
13. Your friend invites you to spend the weekend with him but you can't.
 - ☛ I wish I could but I'm busy.
14. You want to know something about remote sensing.
 - ☛ Could you tell me about something about remote sensing?
15. Your cousin thinks that computers are useful, you agree.
 - ☛ I agree with you
16. You ask a friend to help you carry a heavy bag.
 - ☛ Could you help me carry this heavy bag?
17. You can't hear what the teacher is saying.
 - ☛ Could you speak little louder, please?
18. Somebody wants to speak to your father, but your father isn't at home.
 - ☛ I'm sorry, he is not in now
19. You ask your cousin, Ashraf, to have some tea at home.
 - ☛ May I invite you to have some tea with me at home?

20. A friend of yours invites you to his party, you refuse politely.
 ☛ I wish I could but I'm busy
21. Your visit your uncle who is in hospital. ☛ I wish you speed recovery
22. You accept your friend's apology for losing your book. ☛ Never mind.
23. You warn your sister not to play with matches. ☛ Mind you don't play with matches.
24. Your uncle advises you to obey your father. You accept. ☛ Yes, you are right
25. An old man can't cross the street. You offer to help him.
 ☛ Can I help you cross the street?
26. Your brother wastes his time watching television
 ☛ You mustn't waste your time watching television.
27. You ask a friend about the time. ☛ What is the time now?
28. You meet some tourists at the airport. You welcome them. ☛ Welcome to Egypt.
29. Samir thanked you for helping him to carry a heavy bag. ☛ Don't mention it
30. You want to ask a policeman the way to the bank.
 ☛ Could you tell me the way to the bank, please?
31. You apologize to your teacher for arriving late. ☛ I'm sorry for being late.
32. You advise your friend who is very ill. ☛ You should see a doctor.
33. You want to book a room for 2 nights. ☛ Could I book a room for 2 nights?
34. You want to know when the next train to Cairo leaves.
 ☛ Could you tell me when the next train to Cairo leaves?
35. You friend, Samir, is going to travel abroad.
 ☛ Good bye and don't forget to keep in touch.
36. You aren't angry when your friend lost your pen. ☛ Never mind
37. You offer to clean your father's office. ☛ May I clean your office?
38. You ask your sister's opinion about a book. She has just read.
 ☛ What do you think of this book?
39. Someone thinks that TV. is a waste of time . You disagree. ☛ I disagree with you
40. You meet an old friend who you haven't seen for a long time.
 ☛ How are you? I really miss you
41. You suggest a solution to the problem of pollution in Cairo.
 ☛ We should use fewer private cars
42. you ask someone to wait on the phone ☛ Hold on, please
43. you want the teacher to repeat what he has said ☛ Could you repeat it again, please?
44. a salesman wants too much money for something
 ☛ That's too much can't you make it less.
45. You want your brother to join the university.
 ☛ It would be better if you join the university.
46. Your brother is taking an exam next week.
 ☛ You must work hard and revise your lessons well.
47. Your friend came out of hospital. ☛ I am pleased because you are all right now.
48. Your sister saw a terrible dream. ☛ Do not be afraid.
49. Your brother s tooth is hurting. ☛ You must go to the dentist's.
50. Your pen friend is at the airport traveling to his country.
 ☛ Your visit was a great honour
51. You bought a gold ring, but you discovered it was an imitation.
 ☛ I have been deceived.
52. Some visitors have come to visit you at home. ☛ You are welcome.
53. You ask your friend about the price of his new camera.
 ☛ How much is your camera?
54. You warn your friend that he may fall off the ladder.

- ☛ Be careful or you will fall off the ladder.
55. You see a little girl who is eating too much sweet. ☛ Mind you don't eat too much sweet
56. The student next to you keeps talking during the lesson. ☛ Keep quiet, please.
57. Your friend is driving his father's although he does not have a licence
☛ It is wrong to drive a car without having a licence.
58. Your friend Samy wants you to advise him about the best way to study Maths.
☛ You should do a lot of mathematical problems.
59. Your friend Hatem bought a new camera and does not know how to operate it.
☛ You should read the instructions book.
60. Your friend Hazem is in hospital. You are speaking to his doctor.
☛ How is he now, doctor?
61. Your brother wants to buy a present for his friend and asks your opinion.
☛ If I were you I would buy him a dictionary.
62. A friend of you wants to borrow some money from you, but you apologise.
☛ I am sorry. I have not got money at this moment.
63. You want to know when your plane to London takes off.
☛ Could you tell me when my plane to London takes off?
64. You are getting out of bed quickly because your alarm clock says 9 O'clock.
☛ I must hurry, it's 9 O'clock.
65. It is raining heavily and everyone else in the street has an umbrella.
☛ I wish I had an umbrella.
66. You politely interrupt تقاطع someone to say something.
☛ Excuse me, Could I just say something?
67. You regret not catching the bus because you didn't run quickly.
☛ I wish I had caught the bus.
68. Your friend asks you how your lunch was. ☛ It was delicious.
69. You visit your friend then you want to leave. ☛ I must be getting home now.
70. your guest says " I must leave now " ☛ It's been very good to see you.
71. You saw some clouds in the sky. ☛ It may rain today.
72. You visit a friend on his birthday. ☛ Happy birthday to you.
73. You meet your friend on the first day of the year. ☛ Happy New Year
74. Your brother is watching TV, it's late at night. ☛ It's time to go to bed.
75. You see an accident on the road ☛ Oh, that is terrible!
76. You are riding your friend's car .he is driving too fast. ☛ You must slow down
77. Your friend says "do you mind if I use your pen" you agree. ☛ No. not at all.
78. Your friend is sorry that you got low marks..... ☛ Well. Never mind.
79. your friend's uncle has an accident, you show sympathy
☛ I'm so sorry to hear your bad news
80. you offer your friend some flowers ☛ These flowers are for you.
81. You want to express your opinion about the educational programmes.
☛ They are very useful.
82. You blame your friend for coming late. ☛ You shouldn't have come late.
83. You are annoyed when you see a boy who is going to swim in a canal.
☛ You shouldn't do this , it's dangerous.
84. Your neighbours are making a lot of noise you express your annoyance.
☛ You must stop this right now.
85. Your friend wants to borrow your camera. You refuse politely.
☛ I'm sorry, I need it my self.
86. You introduce your friend, Ramy, to your brother. ☛ This is my friend Ramy.
87. You are introduced to someone. ☛ Nice to meet you.

88. **Someone has parked his car in a "No Parking" area.**
☛ It's forbidden to park your car here.
89. **You ask your father's permission to go to the cinema.** ☛ Could I go to the cinema?
90. **You refuse your friend's offer to help you with your homework** ☛ No, thanks
91. **You object to your friend's idea to go swimming.** ☛ That's not a good idea.
92. **Your friend asks you what you used to do when you were a child.** ☛ I used to fly a kite.
93. **You ask your father about what he used to do when he was young.**
☛ What did you use to do when you were young, dad?
94. **A friend asks you where and when you were born.**
☛ I was born in Tanta on 7th May, 1975.
95. **Your friend asks you what you predict about education in Egypt.**
☛ I think students will learn at home from computers and the internet.
96. **You are guessing why a bad car accident happened in your street.**
☛ Perhaps the driver was driving at a very high speed.
97. **Your sister asks you what'd happen if you had suddenly found a million pounds.**
☛ I'd buy a plane.
98. **Your friend is fond of fizzy drinks.** ☛ You must mind your health.
99. **Your little brother wants to know what a referee does**
☛ A referee controls and organizes the match.
- 100-**A friend asks you why we sometimes have stress.** ☛ Because of daily life problems.

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